



East Bridgewater Public School District's Technology Responsible Student Policy

Purpose:

The purpose of this policy is to set forth guidelines and expectations for the responsible use of technology by students, in order to provide a safe, appropriate, and effective learning environment for all in the East Bridgewater Public School District (EBPS). In order to achieve this purpose we understand that both the individuals using technology and the schools have related responsibilities.

For the Individuals Using Technology:

1. We expect each individual to exercise personal integrity and responsibility.
2. We expect each individual to master certain social-emotional skills in order to maintain ethical use of such technology.
3. We expect each individual to avoid computer activities which interfere with the learning process.

For the School:

1. Our goals are:
 - to provide access to educational tools, resources, and communication
 - to encourage innovation and collaboration
2. Our policies are intended to promote the most effective, safe, productive, and instructionally sound uses of these tools.

Expectations & Rules

Responsible use of EBPS technology resources should be in an ethical, respectful, academically honest way that is supportive of the school's mission. Some activities are expressly prohibited by law; other activities are inappropriate as defined by the administration of each school. The following rules are intended to clarify expectations for conduct, but should not be construed as all-inclusive, as we cannot outline every possible permutation of student behavior with technology. We require students to use technology in accordance with general expectations for appropriate behavior as outlined in this document and in all handbooks for staff, and students.

Violating any portion of this agreement may result in disciplinary review, including possible suspension or expulsion. The East Bridgewater Public schools will cooperate fully with law enforcement officials in any further investigations related to any potentially illegal activities conducted through our network. The school reserves the right to apply disciplinary consequences for computer related activities conducted off-campus if such activity adversely

affects the safety or well-being of students or other members of our community or constitutes behavior embarrassing to the school.

Online Behavior

1. I understand that as a member of the EBPS community, my actions could reflect on the school. In all of my online communication I will be respectful and polite. This includes, but is not limited to: email, chat, instant-messaging, texting, gaming, and social networking sites.
2. If I am uncertain whether a specific computer activity is permitted or appropriate, I will ask a teacher, administrator, or the technology department, before engaging in that activity.

Privacy

1. I will not share any of my passwords with anyone or use anyone else's password. If I become aware of another individual's password, I will inform that person or a member of the technology staff.
2. I will be ethical and respect the privacy of others throughout the EBPS network, and internet, and will not share or access others' folders, files or data without authorization.
3. I understand that EBPS has the right to look at any data, email, logs or files that exist on the network or on individual computers without the prior consent of system users. In addition, EBPS reserves the right to view or remove any files on the network without prior notice to users.
4. I will not share or post online personally identifying information about any members of the EBPS community without permission (addresses, phone numbers, email addresses, photos, videos, etc.)
5. I will not make and/or post photo, audio or video recordings of another student, teacher or EBPS event without permission.

Use of School Technology Resources

1. I will not play games, instant-message or access music or videos at school, unless it is part of the curriculum or is authorized by a teacher, or authorized personnel.
2. I will use the EBPS network space only for school-related activities.
3. I will only use my EBPS email account for school related activities, job applications, not to send out mass unsolicited messages, to forward chain letters, joke collections, or other objectionable materials. I will not use EBPS technology resources for commercial activity or to seek monetary gain.
4. I will not deliberately perform any act which will negatively impact the operation of any computers, printers, or networks.

5. I will not use illegal file-sharing or music downloading software while on the EBPS network.
6. I will make an effort to keep my computer free from viruses and other destructive materials. If my computer is accidentally infected, I will seek help from the technology department.
7. I will not store, transfer, or use software or settings for hacking, eavesdropping, network administration/monitoring or network security circumvention.
8. I will not install or boot any non-approved operating systems, and or unapproved extension on any EBPS devices.
9. That all non-IT personal should not attempt to open and fix school issued computer or networking equipment. Opening a school issued computer or networking equipment, could void the system warranty or cause other issues to the device.

Cyber Bullying

1. Cyber Bullying is when the Internet, cell phones or other devices are used to send or post text or images intended to hurt or embarrass another person.
2. I will not intentionally hurt or embarrass another person or group with my technology use as described above.
3. I will notify a counselor, teacher, or technology department member immediately if I become aware of any behavior that may hurt or embarrass another person or group through the use of technology, obscene or inappropriate materials.
4. I will not search for (or download) any material that is offensive, lewd, or pornographic. (Offensive material is pro-violence, hateful, discriminatory, or anti-social. An exception to this policy is granted for teacher-assigned research projects.)
5. If I mistakenly access inappropriate information, I will notify a teacher or Technology department staff member immediately.

Copyright & Plagiarism

1. I will properly cite any resources that I use in my school-work.
2. I will not plagiarize from any sources. (Plagiarism is taking someone else's writing, images or idea and presenting it as your own.)
3. Except for "educational fair use" as defined by a teacher, I will not copy, save, or redistribute copyrighted material (files, music, software, etc.) Users should assume material is copyrighted unless it is stated clearly to the contrary.

Personally Owned Computer Equipment & Devices

1. Equipment not approved by the technology department shall not be allowed to connect to the EBPS network. This includes, but is not limited to: cell phones, iPods, and non- EBPS laptops/tablets.
2. Connecting to other networks while on campus is prohibited. This includes using cell phones to connect EBPS laptops/ tablets to the Internet (Hot Spots/ Cellular Data).

Limitation of Liability

EBPS takes precautions to restrict access to objectionable material online, but it is not possible to have full control over access to resources and materials on the internet. EBPS reserves the right to block content that negatively impacts the academic performance of students. EBPS cannot guarantee that network services will be without error. The school will not be responsible for any lost data or interrupted service caused by malfunction, negligence, or omission. EBPS is not responsible for the accuracy or quality of information obtained through the network. The school will not be responsible for financial obligations arising from unauthorized use of the network.

Please note: Any concerns regarding student use of technology may be confidentially reported to the District Data Manager/ building Principal in addition to the resources mentioned above.



East Bridgewater Public School District Technology Responsible Use Student Policy

Signature Page

It is the policy of the East Bridgewater Public Schools that students and staff will use all technology to access computer networks, including the Internet and e-mail, in a responsible, legal, and ethical manner. Failure to do so may result in the loss of network privileges for the user, disciplinary action, or legal action.

I have read and understand the East Bridgewater Public School District's Technology Responsible Use Policy and agree to abide by these guidelines when I use the network, Internet and e-mail. I further understand that should I commit any violations, my access privileges shall be revoked and disciplinary action and/or appropriate legal action may be taken.

Name: _____ Date: _____

Students Signature: _____

Parents' Signature: _____

The East Bridgewater Public School System is committed to ensuring that all of its programs and facilities are accessible to all members of the public. We do not discriminate on the basis of age, color, disability, national origin, race, religion, sex, sexual orientation, gender, gender identity or homelessness.

The contents of all East Bridgewater school publications are available upon request in languages other than English.