A meeting of the East Bridgewater School Committee was held on Wednesday, October 14, 2015, at 6:00 PM in the Anne Kenneally Hynes Library in the East Bridgewater Jr/Sr High School. In attendance were Chair Jennifer Kitchenham, Secretary Ellen Pennington, Theresa Maltz, Aimee McAlpine, Superintendent Elizabeth Legault, Assistant Superintendent Gina Williams, and recording clerk Joanne Benner. Mr. McKinnon was not in attendance.

Also in attendance were: Business Manager Mrs. Mary Lee, Assistant Principals Kelly Bitinas, Adam Dackers, Debra Duprey, and Debra Nichols, Director of Specialized Services Dr. Danielle Carrigo, the McNulty family, and community members.

Motion to open meeting at 6:05 PM: Maltz/ McAlpine     Vote: 4 in favor

Mrs. Kitchenham opened the meeting at 6:05 PM with The Pledge of Allegiance.

A Chromebook was presented to Zarghona Ghul; her name was pulled as the winner of a contest that was held for families that took the time to fill out a Free and Reduced meals application. Dr. Carrigo brought the idea to Superintendent Legault to have everyone in the community complete a form because some may be unaware they are eligible. The McNulty family was very happy Zarghona’s name was pulled and thanked all involved.

Report of the Student Advisory Council – Senior Page Veazie reported that Homecoming was about to kick off with a dinner being hosted by the Junior Class from 5:00-7:00 tomorrow night. Following the lasagna dinner there will be a bonfire where the sports teams will be announced and the band will be playing music. There will be a pep rally Friday during school and a football game against Dighton-Rehoboth that night. During half time the Homecoming King and Queen will be announced. The boys’ soccer team is playing on Saturday morning. The Homecoming dance is Saturday night and on Sunday the band will be competing in Norwood. Key Club will be hosting their annual Halloween party in the cafeteria and NHS is having “trunk or treat” in the parking lot. Next Tuesday is senior night for the girls’ soccer team against Monomoy.

Correspondence Received – none

Report of the Standing Committees – none

Superintendent Legault’s Community Corner:

1. Homecoming events:
   - Thursday, October 15th-Bon Fire, 5:00-6:00 PM. Superintendent Legault thanked the Selectman, Chief Harhen, and Chief Cowan for supporting this event. The Spagone family is donating funds from the Skylur Foundation to help out with this and it is greatly appreciated.
   - Thursday, October 15th-Parade of Athletes, 6:00 PM, our sports teams will be parade into the stadium.
   - Friday, October 16th-Tailgait, starts at 5:00 PM. Chief Cowan will have officers in the area for safety purposes. There will be a lot of people attending this event and while tail-gaiting

EAST BRIDGEWATER SCHOOL COMMUNITY MISSION STATEMENT
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2. The Superintendent has been working with Russ Hannigan, from EBCTV, to highlight the welcome back video she shared with her faculty and staff. It will be uploaded onto EBCTV for viewing. Today she did an infomercial with Senior Class President, Kevin Smith detailing upcoming events.

3. The Anne Kenneally Hynes Scholarship will be holding a fundraiser; Legends and Legacies on November 6th, honoring Margaret Alexander and Robert McCarthy. There are still tickets available for this gala event.

Reports and Discussions:

1. The Superintendent will continue to share account balances with the Committee. All accounts are up to date and are in good standing. Highlighting the School Lunch Revolving account shows it has increased over last year at this time. The lunch room ladies are very friendly creating a good atmosphere for the kids. Kids and adults are buying the lunches because of the quality of the meals prepared. The Athletic Director and Mrs. Lee meet weekly and are making certain our funds are slowly being spent so we do not get ahead of ourselves. Mrs. Williams is overseeing the Before and After School program to ensure our finances are being handled correctly. On November 9th there will be a Special Town Meeting to move the funds received from Randolph, for the sale of our vans, back into the school’s budget.

2. There continue to be some issues with the building and the facility that needs to be addressed. There is an issue with the fields and Mr. Kiely has brought in a company for testing. Drainage problems continue that need to be fixed. Last year frost heaves pushed up the cement at some of the back doors so they were unable to be opened. This is a safety issue because the doors need to open in the event of an emergency. The HVAC system still has problems, and in order to work on them, we need administrative rights to the system whether or not we have signed off on them. The DPW is working on finding a solution to the drainage problems on the field. The MSBA has reported that our school is not the only one experiencing these kinds of difficulties. The town has done its part and now Superintendent Legault and Assistant Superintendent Williams will work on getting these things resolved.

3. Superintendent Legault and Dr. Danielle Carrigo attend meetings at North River Collaborative. We have students that attend programming at North River Collaborative. They aid in our district obtaining professional development that is often free.

4. Additionally we have students that attend R.E.A.D.S. Collaborative and Superintendent Legault attends these monthly meetings. Ms. Legault was recently added as a new board member.

5. Report of the Assistant Superintendent, Mrs. Gina Williams. Mrs. Williams has developed a professional development academy with the support of all three buildings. There is a new, two year plan, in place with 7 focus areas. There is several professional development days planned for this year. The first one was held on September 30th and it was on student safety, both
physical and emotional. Office Harvey updated the staff on safety protocols. Jason Wheeler, from DESE, did an anti-discrimination, anti-bullying, and gender orientation assembly on how to create a safe emotional climate for students. There will be a PD day at the end of October where we will use our own experts in each building. When our staff attend development elsewhere it is the expectation that they will come back and share with their colleagues what they have learned; they are excited to have this opportunity.

6. Report of the Assistant Principals:

- Central School Assistant Principal Mrs. Nichols started her career as a substitute teacher’s aide, became a classroom teacher, went on to earn her CAGS in leadership and welcomes this leadership opportunity. She is working on professional development and DDMS. One of Mrs. Nichols goals is to get teachers to visit other classrooms providing them an opportunity to see what is going on beyond their class. Connections are being built between the schools when they have the assistant principal meetings. Recently some Jr/Sr High School football players and cheerleaders went to the Central School to read to students; the kids loved it. They are getting ready to send out conference request forms and learn about fire and bus safety with Officer Harvey. The character parade will be on October 30th with the second graders dressing as their favorite story book character.

- G.W.M.M.S. Assistant Principal Mrs. Duprey said as an assistant principal, “We lead and motivate.” Some of her tasks are problem solving, interacting with parents, consulting with guidance, instructional leadership, and creating a safe and supportive school. Mrs. Duprey is proud of the growth scores and student achievement. This year she will evaluate twenty five teachers and teaching assistants. She will ask them what their goals are and what they want to accomplish. Constant assessment of classrooms and doing walk throughs to see what is going on in the classrooms are part of her daily structure. Mrs. Duprey gathers and analyzes data to determine what is working and where improvement is needed. All of the assistant principals are members of the Professional Development Academy. Student safety and chore values are very important. Rachel’s Challenge is a program that has greatly impacted student safety. EB PIE is funding them to come again for all students in the school to attend. Lessons are planned and developed around kindness and compassion. They will do coats for kids again, the can drive, and write thank you letters to staff members. Her work is about developing relationships with kids, and staff, because that is how you effect changes. Mrs. Duprey supports the principal, the district, and will continue to strive for excellence while pushing for rigorous instruction and teacher support.

- Jr/Sr High School Assistant Principal Mrs. Bitinas has been working in the district for seven years and recently transitioned to cover grades. A focus for her is college prep and discipline as well. Mrs. Bitinas paired up with Micki Laslie and Mr. Dackers to create a video on the Top 10 things you need to know at EB Jr/Sr High School. It is a fun way to share safety information and make students aware of the support available to them. Her first in school suspension was last week. The student sat in the office with a Chromebook and was able to do schoolwork. This is more productive than having them stay at home many times unsupervised. Mrs. Bitinas is the math department chair and was formerly a grade 7-12 math teacher. She will be meeting with the math department this week to focus on MCAS scores. Our school does great but she would like to see our numbers improve. Common Core standards are taking time to get used to but it is happening. New this year the state requires students to have four years of math to graduate. Not all kids are calculus or algebra students so we will need to find to engage these kids.
Jr/Sr High School Assistant Principal Mr. Dackers said it is the first time in his four years here that he is serving in the same capacity. Last year he became department chair to foreign language and is looking forward to discussing assessments and the direction we should move forward. It is the second year that foreign language is being offered at the 7 & 8th grade level and we look forward to growing that program. Mr. Dackers also oversees business, arts, and PE. The art department is now offering ceramics, business will have a sports marketing program this year. The DECA group wants to reopen the school store under Mrs. O’Brien’s direction. We are enhancing our communication to staff, parents and community.

7. Director of Specialized Services, Dr. Danielle Carrigo has learned that when you have the opportunity to thank people you should. She had a wonderful conversation with Mrs. Duprey and has met with Mrs. Bitinas and Mr. Dackers; they have shared back ground information on students that is very valuable to her. She is working on behavioral and health initiative grants that are free for the staff through North River Collaborative. We will partner with North River Collaborative on the Title III grant and will be available to receive supplementary materials for our ELL students. Mrs. Williams assisted with the Title II grant ensuring we have a wonderful induction program, blended learning, and a curriculum aligned with the Common Core. Eighty two of our staff members took part in our flu shot clinic and we anticipate that number will increase next year. We are increasing the number of teaching assistants in our substantially separate classrooms. Our district is being chosen for students to tuition in because of the wonderful programs we have to offer. We are currently looking for a school psychologist to support grades 7-12, a part time nurse, and a head nurse with a master’s degree. On November 5th Cindy Trinidad will be doing a presentation at 6:30 for the Parent Advisory Committee in the Jr/Sr High School library.

8. Superintendent Legault said we have sold five banners to date for the fence around the turf field. The signs are being manufactured by Merchant Sign which is a local East Bridgewater company. Tom Kenney has hand delivered letters to companies making them aware of our program. This is a wonderful way for the East Bridgewater schools to receive support while advertising your business.

9. The demographic trend that is enclosed with your packet projects that people are moving into East Bridgewater causing a population growth. This is good news for our town.

10. The school district currently uses iPass for student information data collecting. The teachers and staff are not happy with iPass and we are exploring other options. Mrs. Williams and Mr. King are in the process of reviewing systems such as: PowerSchool, Rediker, School Brains, and Aspen.

11. October 1st enrollment report indicates that overall there are more students attending school in our district over last year. We have 23 more students attending our preschool. The Superintendent would like to expand all kindergarten classes to a full day in the Central School. We have the physical space to do this and with proper funding can make room in the existing building.

12. The Superintendent accepts, with regret, the resignation of the East Bridgewater Jr/Sr High School nurse Stacey Leone effective Friday, October 23, 2015. Mrs. Leone, and her family, is relocating to the Tampa area.

13. Superintendent Legault’s Entry Plan asks three questions of the community, parents, staff, and students as indicated in the enclosed document. Additionally a survey is being given out to administration and staff with the results going to Mrs. Polese. She will in turn share them with the
School Committee. It is important for the Superintendent to receive critical feedback as she is striving for improvement.

**Action Items:**

- Action is required to accept the minutes from the School Committee meeting held on September 17, 2015.
  
  Motion: Pennington/Maltz  
  Vote: 4 in favor

- Action is required to approve accounts payable warrants 14V dated 9/30/15, and 16V dated 10/14/15.
  
  Motion: Maltz/McAlpine  
  Vote: 4 in favor

- Action is required to approve payroll warrant 14P dated 9/30/15, and 16P dated 10/14/15.
  
  Motion: Pennington/Maltz  
  Vote: 4 in favor

- Action is required to approve the FY16 proposed budget amendment from North River Collaborative.
  
  Motion: Pennington/Maltz  
  Vote: 4 in favor

- Action is required on the request from Lisa Dion, Middle School Speech and Language Teacher, for an unpaid medical leave from September 28, 2015 until November 8, 2015. Superintendent Legault recommends approval of Mrs. Dion’s request.
  
  Motion: Pennington/Maltz  
  Vote: 4 in favor

Motion to adjourn to Executive Session at 8:21 Maltz/ McAlpine  
Vote: 4 in favor

Respectfully submitted by,

Joanne M. Benner  
Recording Clerk